# **KEY STEPS**

### THE SELF-STUDY PROCESS FOR FCCH & CLIAR



1

#### **Self-assessment:**

Use one of the following tools to gather information about your classroom practices:

- Thinking More Worksheet (focused on Language or Activities)
- Self-assessment tool (based on completed Outreach Assessment)



Completion of one of these forms is required for this step



2

#### **Reflection:**

Think critically about what is working well and areas where growth can occur, identifying barriers or challenges that may be preventing quality practices.



This step should involve taking a closer look at routines, environments, and interactions.



3

## **Planning:**

Choose specific areas to focus on, explore strategies to make meaningful changes, and identify the steps and supports needed to move forward.



Set clear, focused goals- using SMART goals is one helpful approach.





#### **Action:**

Put the plan into action. Make updates to the environment, try new teaching practices, or increase opportunities for meaningful interactions.



Document what you did, what worked well, and what you'd like to try differently next time.





#### Wrapping it all up

**Verification process**: keep records of what was reviewed and what changes were made. Gather the self-assessment tool used and make a copy for your DCDEE consultant. Complete the verification form that includes documentation about program strengths, areas identified for growth, goals, and action outcomes.